



# Huron Perth Healthcare Alliance BOARD OF DIRECTORS

## APPLICATION FOR MEMBERSHIP Board of Directors / Board Committee Member

I am submitting an application for:

- Board of Directors
- Board Committee *(please indicate choice(s) below)*
- Quality Committee
  - Governance & Stakeholder Relations Committee
  - Resources & Audit Committee

### Applicant Information

Surname:	<input type="text"/>	First Name:	<input type="text"/>
Home Address:	<input type="text"/>		
City:	<input type="text"/>	Province:	<input type="text"/>
		Postal Code:	<input type="text"/>
Home Phone Number:	<input type="text"/>	Cell Phone Number:	<input type="text"/>
E-mail Address:	<input type="text"/>		
Preferred Method of Contact:	Home Phone <input type="checkbox"/>	Cell Phone <input type="checkbox"/>	E-mail <input type="checkbox"/>

### Eligibility Criteria, Conditions of Appointment & Statement of Commitment

I, the undersigned, hereby apply to be considered for appointment as a Director/Board Committee Member, and in doing so, acknowledge and declare that:

*(please check each statement below to indicate your acknowledgement)*

- I am at least 18 years of age.
- I am not a member of the Professional Staff, an employee of the Corporation and I do not live in the same household as a member of the Professional Staff or an employee of the Corporation.
- I am not an undischarged bankrupt.
- I have not been convicted of an indictable offence or been found incapable by any court in Canada or elsewhere.
- I do not provide supplies, services or have a contract with the Corporation.
- I understand that a Police Criminal Record Check & Vulnerable Sector Check will be required.

### Conflict of Interest Disclosure Statement

Directors must avoid conflicts between their self-interest and their duty to the Corporation. In the space below, please identify any relationship with any organizations that may create a conflict of interest, or the appearance of a conflict of interest, by virtue of being appointed to the board.

## Knowledge, Skills and Experience

The HPHA Board of Directors wants to ensure that members of the Board have the necessary skills and experience to govern the Corporation. It is important that the Board reflects the breadth, depth and diversity of Huron and Perth, including demographic, cultural, economic, geographic and social characteristics of the community served.

The Board seeks a complementary balance of knowledge, skills, and experience. Please identify specific skills and expertise that you will contribute to the Board/Board Committee.

*(Definitions/Reference Document Attached)*

<input type="checkbox"/>	Accounting/Audit Experience	<input type="checkbox"/>	Finance Expertise, Literacy & Analysis	<input type="checkbox"/>	Political Acumen
<input type="checkbox"/>	Board & Governance	<input type="checkbox"/>	Government/Government Relations	<input type="checkbox"/>	Public Affairs & Communication
<input type="checkbox"/>	Business Management	<input type="checkbox"/>	Health Care Administration & Policy	<input type="checkbox"/>	Quality, Safety & Performance Management
<input type="checkbox"/>	Clinical	<input type="checkbox"/>	Human Resources	<input type="checkbox"/>	Research
<input type="checkbox"/>	Construction/Project Management	<input type="checkbox"/>	Information Technology	<input type="checkbox"/>	Risk Management
<input type="checkbox"/>	Diversity	<input type="checkbox"/>	Labour Relations	<input type="checkbox"/>	Stakeholder & Community Engagement
<input type="checkbox"/>	Education	<input type="checkbox"/>	Legal	<input type="checkbox"/>	Strategic Planning
<input type="checkbox"/>	Healthcare Ethics	<input type="checkbox"/>	Patient & Health Care Advocacy	<input type="checkbox"/>	Other (please explain) <input type="text"/>

## Board Experience

Please outline current or prior Board experience.

Please describe any linkages you have or may have had with other health care groups within the community.

## Declaration

By submitting this application, I declare the following:

- I meet the eligibility criteria and accept the conditions of appointment set out above.
- I certify that the information in this application and in my resume/curriculum vitae is true.
- I authorize the release of my personal information in this application to the Board of Directors Ad Hoc Nominating Committee and the President & CEO of the Huron Perth Healthcare Alliance.

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Print Name of Applicant

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Signature of Applicant

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Date

***Application Deadline: May 3, 2024***

**Please submit this application form along with a copy  
of your current resume/curriculum vitae to:**

Sue Davey, Executive Assistant  
Huron Perth Healthcare Alliance  
46 General Hospital Drive, Stratford, ON N5A 2Y6  
Email: [susan.davey@hpha.ca](mailto:susan.davey@hpha.ca)



## Board of Directors Skills Matrix

### Description of Skill, Expertise and Experience

Area of Skill, Expertise and Experience	Description
<b>Accounting/Audit Experience</b>	Experienced in or understanding of generally accepted accounting principles, auditing and/or analyzing financial statements.
<b>Board &amp; Governance</b>	Experienced in or understanding of best practice principles associated with organizational structure, processes, accountabilities and decision making, current governance issues and trends, and prior governance experience.
<b>Business Management</b>	Experienced in or understanding of leading others in a large, complex organization. Know what it is to lead, articulate a vision, monitor risks and measure performance to achieve positive results. Skilled in complex change management and communications.
<b>Clinical</b>	Experienced Health Care Practitioner: professional staff (medical, dental, midwifery, extended class nursing staff), Nursing (RN, RPN), Allied Health,
<b>Construction/Project Management</b>	Experienced in or understanding of leadership in large-scale planning, development, and/or project design and implementation.
<b>Diversity</b>	Experienced in or understanding of diversity issues related to social inclusiveness (ethnic, socioeconomic and gender variety), in a group, society, or institution
<b>Education</b>	Experienced in or understanding of inter-professional education, including medical teaching and applied research, elementary, secondary or post-secondary experience.
<b>Healthcare Ethics</b>	Experienced in or understanding of theories and principles of ethics in health care, education or other areas.
<b>Finance Expertise, Literacy &amp; Analysis</b>	Experienced in or understanding of appropriate financial controls and management practices required to achieve key financial metrics.
<b>Government/Government Relations</b>	Experienced in or understanding of dealing with or working alongside regional, provincial and / or federal government or regulatory bodies. Understanding of the complex nature of government decision making and forging effective relationships in order to influence decision making.
<b>Health Care Administration &amp; Policy</b>	Experienced in or understanding of health care leadership or a practitioner with experience and/or understanding of health care operations, funding and systems.
<b>Human Resources</b>	Experienced in or understanding of organizational structure and development, human resources

	oversight, compensation, performance management, change management, talent management, and succession planning.
<b>Information Technology</b>	Experienced in or understanding of leading the implementation and/or management of complex information technology systems and processes.
<b>Labour Relations</b>	Experienced in or understanding of working or managing in a unionized environment.
<b>Legal</b>	Law degree or experienced in or understanding of corporate, commercial, health or regulatory fields.
<b>Patient &amp; Health Care Advocacy</b>	Experienced in or understanding of how hospital and other health care programs, practices and policies impact patients and families. Experienced or understanding of identifying and addressing patient needs in all aspects of care.
<b>Political Acumen</b>	Experienced in or understanding of the political, cultural and economic environment and how decisions impact local, regional and provincial stakeholders.
<b>Public Affairs &amp; Communication</b>	Experienced in or understanding of corporate communications including all elements of internal and external communications, such as marketing, media relations, engagement and stakeholder relations.
<b>Quality, Safety &amp; Performance Management</b>	Experienced in or understanding of identifying, planning for and implementing strategies to drive continuous quality improvement to mitigate organizational risks. Understanding of key quality and safety principles from health care or other sectors (e.g., education or industry). Understanding of the effective use of performance measurement to achieve quality improvement.
<b>Research</b>	Experienced in or understanding of data collection, information or facts for the advancement of knowledge.
<b>Risk Management</b>	Experienced in or understanding of the effective oversight of a comprehensive enterprise risk management system, including the prioritization of relevant risks and ensuring appropriate risk levels.
<b>Stakeholder &amp; Community Engagement</b>	Experience in or understanding of planning and organizing stakeholder engagements with those that are affected by the decision.
<b>Strategic Planning</b>	Experienced in or understanding of oversight and development of a strategic planning process and plan. Understanding and evaluating strategic plans including updates provided on developments affecting the strategy.